



BANJUL ACCORD GROUP ACCIDENT INVESTIGATION AGENCY (BAGAIA)

ADVERTISING OF THE POST OF BAGAIA LAWYER ON RETAINER

Recruitment of a Lawyer on Retainer for the regional accident investigation agency, Banjul Accord Group Accident Investigation Agency - BAGAIA

Job Duration: Initial 6 months

BAGAIA, is a regional agency with headquarters in Praia, is formed by seven Member States, namely, Cabo Verde, Gambia, Ghana, Guinea, Liberia, Nigeria and Sierra Leone.

Currently BAGAIA is administratively managed by the International Civil Aviation Organization -ICAO, through the Technical Committee Bureau, and its main mission is to support Member States in the preparation and conduct of aeronautical accidents investigations.

Being in the implementation and constitution phase of the technical and administrative staff, BAGAIA announces that a call for tender for the filling of one (01) vacancy for the role of Lawyer for the Commissioner's Office based in Praia, in the following conditions:

1. Lawyer Duties and Responsibilities

Should work on basis of Retainer, and develops its activities according to the guidelines of the Commissioner, constituting as main functions:

- a) Consult with clients/BAGAIA on legal best practices
- b) Prepare case file documents
- c) Work with the legal team to compile comprehensive trial briefs
- d) Draft and administer contracts, negotiate deals
- e) Review discovery documents and define the best course of action
- f) Adhere to a consistent schedule of hearings, court appearances, and case-related conferences
- g) Represent the company in legal proceedings such as trials and administrative boards
- h) Facilitate the depositions of experts and case witnesses
- i) Handle all corporate legal processes including mergers & acquisitions, securities offerings, intellectual property, compliance issues, etc
- j) Research and anticipate legal risks
- k) Develop Agency's policies and positions on legal matters

2. Lawyer Requirements and Qualifications

- a) Good knowledge of, and the use of English
- b) Excellent communication skills, both verbal and written
- c) Skills of persuasion and negotiation
- d) Strong time management and organizational skills



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- e) Detail-oriented
- f) Strong computer skills and competency
- g) Professional attitude and strong personal ethics
- h) Administrative and managerial experience preferred
- i) Minimum 3 years' experience in a law firm environment/good knowledge of Aviation legal system
- j) Bachelor's degree in law required
- k) Juris Doctor (JD) degree required/Master in Public Law/Degree in Aviation Law

3. Required mandatory documentation

- a) Application letter addressed to the BAGAIA Commissioner;
- b) Photocopy of the ID or passport;
- c) Candidate's curriculum vitae;
- d) Documents proving training, experience and profile;
- e) Professional references.

4. The selection will consist of the following eliminatory phases

- a) Pre-selection in accordance with the requirements set out above;
- b) Curriculum evaluation;
- c) Interviews.

5. Application process and deadline

The aforementioned documents must be sent until 4:00 pm on March 30, 2020, addressed to BAGAIA Commissioner, with the mention "Recruitment of BAGAIA's Accounts/Office Administrator", in a closed envelope or by email to the following addresses:

Banjul Accord Group Accident Investigation Agency - BAGAIA)

Achada Grande Frente, Cidade da Praia, Santiago, C.P. 7603, República de Cabo Verde,

Tel.: 2603430

Email: samuel.ameh.bagaia@gmail.com

C/C: bagaia.commissioner@gmail.com

6. Requests for clarification

Interested may obtain further information only in written through the email addresses below:

Email: samuel.ameh.bagaia@gmail.com

C/C: bagaia.commissioner@gmail.com



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Interested Candidates should submit their to samuel.ameh.bagaia@gmail.com cc bagaia.commissioner@gmail.com Collections of CVs stops two weeks from date of advert.

Engr. Charles Irikefe Erhueh
BAGAIA Commissioner
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Tel.: (+238) 977 9498, 522 5808
